



School Policies and Regulations:

(Please provide all instructors who are participating in Art to Grow with a copy of these rules.)

1. The teacher **must** remain in the classroom at all times during their Art to Grow visit. Classroom management and discipline is the responsibility of the classroom teacher.
2. Art to Grow sessions have a cap of **30** participants at one time. All museum-based lessons are created to last a class period (45-55 minutes).
3. Please provide tables and chairs for your students to work on as well as a surface for the Art to Grow supplies. Depending on the topic you choose, you may also need to provide space for the student artwork to dry.
4. Due to the high demand for Art to Grow visits it is important that you contact the coordinator with any cancellations at least two weeks prior to your visit. Art to Grow prioritizes Memphis City Schools. Municipality Schools are allowed 2-3 consecutive day visits (Arlington, Bartlett, Germantown, Collierville, Lakeland).
5. The instructor has the right to turn down reservations upon request for any reason.
6. To provide memorable experiences with adequate supplies for each school, only one lesson per grade band per school day visit (example: one lesson for k-2, one for 3-5)
7. Please help the instructor by participating in the lesson, passing out materials, and helping with clean up and classroom management. Refrain from using cell phones, computers, or text messaging.

Failure to comply with the above may jeopardize your chances of booking future Art to Grow visits.