

Posted: March 17, 2023

Position: Manager of Grounds Horticulture

About the Dixon:

The Dixon Gallery and Gardens in Memphis was founded by Margaret and Hugo Dixon, significant cultural philanthropists and community leaders. Since opening as a museum and public garden in 1976 the Dixon has distinguished itself through its vitality, productivity, openness, and access. The Dixon stands for excellence in everything it undertakes and continually strives for diversity and inclusion. Known for its robust exhibition calendar, dynamic education and outreach programs, an important art collection, and beautiful learning gardens, admission to the Dixon is always free of charge.

Manager of Grounds Horticulture:

The Manager of Grounds Horticulture at the Dixon Gallery and Gardens is responsible for maintaining the gardens at the highest level, which includes all turf, seasonal color beds and other landscaped areas, and hardscape and garden structures. The Manager of Grounds Horticulture reports to the Director of Horticulture.

Hours:

- Full-time hourly position
- Willing to work some extended hours including weekends, evenings and holidays, as needed

Duties include:

- Supervise grounds maintenance crew.
- Manage the day to day details, coordination and supervision of all landscape activities.
- Plan, schedule and implement grounds maintenance program.
- Plan, schedule and implement fertilizer and pesticide program.
- Coordinate irrigation system operation and maintenance.
- Organize and participate in grounds renovation projects.
- Attend pertinent programs, classes and events.
- Gain and maintain any certifications required.
- Other duties as assigned.

Qualifications:

- B.S. Degree in Horticulture, Botany or related field, or equivalent experience.
- 5+ years of experience in grounds maintenance; Supervisory experience required.
- TN Dept of Agriculture Commercial Pesticide Applicator Certificate
- Must be tolerant of working in all weather conditions; Must be able to lift 50 lbs.
- COVID-19 vaccination required

Qualified candidates should submit a resume by email to Gail Hopper, Controller at ghopper@dixon.org by April 15, 2023.

The Dixon strives for a workplace that is diverse and inclusive. We provide equal opportunities to all applicants for employment without regard to race, creed, color, ethnicity, religion, sex, sexual orientation, age, military service, marital status, and/or disability.